

# Parent Champion

## Pre-school Learning Alliance Lewisham

### Description :

We are looking for volunteers to act as an information point for parents of children with Special Education Needs in local primary schools and early years settings. It is acceptable for this to be the school your own child attends if you are a parent or other family member.

The tasks will include:

- acting as the link person for parents of children with SEN
- being available for a minimum of one day per week for a minimum of one hour to pass on information to parents
- maintaining stock of leaflets and information sheets (supplied by Pre-school Learning Alliance) at the school /early years site
- some administrative tasks

Times are flexible depending on the volunteer availability during the week. Locations may vary.

### Organisation Description :

The Pre-school Learning Alliance is a National Charity serving the community for the past 50 years.

The national organisation is supported by sub-committees throughout the country of which Lewisham is one.

Our mission statement is:

- To help children succeed
- Create childcare that families need
- Build Learning Communities

### When Required :

Mon-Fri Day

Commitment: Not Specified

### Areas of Interest :

Children, Disability, Education and Literacy, Families

### Types of Activity :

Administration, Advice, Information and Support

### Skills and Qualifications :

- Friendly and approachable
- Some admin skills
- Good communication and organisational skills

### Additional/Specific Suitabilities :

<b>Age/Gender Restrictions:</b>	No
<b>Disabled Access:</b>	Yes
<b>Equal Opportunities Policy:</b>	Yes
<b>Expenses:</b>	Yes - travel
<b>Health and Safety:</b>	Yes
<b>Induction:</b>	Yes
<b>Insurance Cover:</b>	Yes
<b>Opening Hours:</b>	Mon to Fri am and pm - flexible
<b>Supervision:</b>	Yes - senior manager and nominated person
<b>Support on offer:</b>	Yes
<b>Training:</b>	Yes

### Directions :

Rail: Catford, Lewisham  
 Bus: 47,199,202, 54, 185,75, 122, etc

### Recruitment Method :

Application Form, CRB Check, Informal Discussion, References, Trial Period

### Contact Information :

Contact:

**Lynn Attoe**  
**The Limelight Children's Centre**  
**Castillon Road**  
**London**  
**SE6 1QD**  
**Tel: 07982 956 095**  
**Email: [lynn.attoe@pre-school.org.uk](mailto:lynn.attoe@pre-school.org.uk)**  
**Web: [www.pre-school.org.uk](http://www.pre-school.org.uk)**

Alternatively contact:

**Volunteer Centre Lewisham**  
**2nd Floor, Showroom**  
**307 - 313 Lewisham High Street**  
**Lewisham**  
**London**  
**SE13 6NW**  
**Tel: 020 8613 7113**  
**Email: [volunteer@volunteercentrelewisham.org.uk](mailto:volunteer@volunteercentrelewisham.org.uk)**  
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Details valid from Wed May 2011 to Fri May 2012