

# LEWISHAM PARENT PARTNERSHIP SERVICE

## INDIVIDUAL EDUCATION PLAN

### What is an Individual Education plan?

The Code of Practice 2001 stresses that an Individual Education Plan (IEP) is a very important planning, teaching and reviewing tool for individual pupils with special education needs (SEN). All children receiving special educational needs support at School Action or School Action Plus or those who have a Statement of SEN should have an IEP.

Many children with special educational needs require some teaching which is additional to or different from that provided to the other children in the class. The Individual Education Plan sets out what, how, and how often this should be done, with short term targets.

An Individual Education Plan or IEP is a special programme written by the school or nursery so that a child can work at improving their skills and knowledge at their own pace. Parents should be included in the drawing up the IEP and be given a copy. They should also sign it to show agreement with it. The IEP should only detail that which is different or additional from the curriculum that is in place for all children.

Not all schools write an IEP but will record how it is meeting your child's needs in another way. Speak to the Special Education Needs Co-ordinator (SENCO) to find out how.

The IEP will set learning targets and it is important that they are:

### **SMART**

- **Specific** – the targets are precise:
- **Measurable** – it can be seen that the targets can be achieved:
- **Agreed by all** – parents, staff and child.
- **Realistic** – can be achieved by the child.
- **Time related** – the targets would be met in a set time.

The IEP should include the following:

- A description of the child's special needs:
- The targets to be achieved:
- The time for the targets to be achieved in:
- The educational provision – staff involved, frequency of support, special programmes activities, materials:
- What help you can give your child at home

## **Further information**

### **Special Education Needs Code of Practice 2001**

To obtain a copy telephone: 0845 60 222 60 Ref: DfES 581/2001

**Parent Partnership Service:** Independent information, advice and support for parents of children with Special Educational Needs. Contact details below

Lewisham Parent Partnership Service  
The Kabin, Forster Park School, Boundfield Road, SE6 1PQ  
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